

Ref. No. NCET /.....

Date: *16.07.2015*

MENTOR –MENTEE POLICY

NCET adopted a well-planned mentoring system which enables the students to get constant support from their faculty members. Each Faculty member is assigned with a group of students to mould, motivate and counsel them well both personally and professionally. It is a continuous process till the completion of their graduation. With the help of mentoring system, students can achieve outstanding performance both in academic and non-academic aspects.

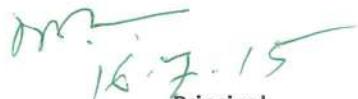
Objectives of the Mentoring System

1. To establish better relationship between the students and teachers.
2. To provide a reliable and comprehensive supporting system to the students and motivate them to excel in both personal and professional life.
3. To counsel the students to make them academically strong.
4. To provide personal counseling to make a positive change in their personal life.
5. To identify the problems of the students and make them to overcome the problems.
6. To provide guidance for choosing the course credits and course electives by the Mentors.
7. To ensure regularity and punctuality of the students through counseling sessions.
8. To provide guidance for making a roadmap for their career.
9. To identify the strengths of the students and mould them to improve their skills.
10. To identify the weakness of the students and motivate them to turn the weaknesses into strengths.

Structure of the mentor system:

1. Each faculty is assigned with a group of 10-15 students from all levels as their mentees.
2. Mentors meet the mentees regularly.
3. Mentors maintain the records of mentees encompassing the mentees' academic details.
4. Mentors extend their support to the mentees through various communication channels.
5. Students are kept updated about the important events in other colleges, current trends in respective fields, research details, patent ideas and incubation process through WhatsApp group formed by mentors.
6. Mentors shall have continuous contact with the parents/guardians of the mentees and inform them about the progress of the mentees

This policy document is effective from the Academic year 2015-16



Mr. 16.7.15

Principal

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